



LIVING &
LEARNING
@ AJANI

LIVING AND LEARNING AT AJANI INC

ANNUAL REPORT 2018



Living & Learning @ Ajani
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Lower Templestowe 3107

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AOO 230 13G ABN: 58 759 536 503

Vision

Living and Learning at Ajani Inc is a focal point in the Bulleen/Templestowe community, responding to the diversity of cultures, ages and abilities in the community by providing a wide range of quality activities at an affordable price, in an accessible, approachable meeting place.

Mission

Living and Learning at Ajani Inc., encourages friendship, learning and support through participation in a variety of activities in a nurturing environment for a socially diverse community.

Statement of Purpose

Changes to the Associations Incorporation Reform Act 2012, required Living and Learning at Ajani to update the constitution or Rules of the Association. To meet the requirements of registration with ACFE, this provided an opportunity to also update the purposes for which Living and Learning at Ajani operates. The new purposes are:

- To meet the expressed and diversified needs of members of the local community by providing educational, vocational, recreational and social programs for diverse communities.
- To facilitate the development of mutual support groups and networks for members through the provision of education, information and supporting links and partnerships with other groups and networks.
- To provide a welcoming, informal meeting place for personal interaction and exchange of ideas, knowledge and skills.
- To provide educational activities and programs which reflect the diverse nature of the community.
- To raise funds appropriately to supplement the running costs of the House.

7 core Public Sector Values

- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human Rights

Values define what is important to an organisation and how things will be done. In the Victorian public sector, they underpin an employee's interaction with the government, community, suppliers and other employees. The Public Administration Act 2004 outlines the values and how they can be demonstrated.

The Committee of Management and staff have agreed to adopt and demonstrate these values in activities of Living and Learning at Ajani Inc.



President's Report

I would like to welcome you all to the 2018 Annual General Meeting of Living and Learning@ Ajani. I thank you all for attending the AGM and showing your support and continued interest in this important organization.

It is a pleasure to report to you today about the activities and achievements of Living and Learning @ Ajani over the last year. As always we are guided in what we do by the organization's Vision, Mission and Statement of Purpose which are located on the front page of The Annual Report. I would like to highlight some of the ways our organization has sought to exemplify its purpose.

In this busy, time poor era, we can make choices to simply maintain the status quo on what has worked in the past, or we can broaden our horizons and look for opportunities for growth and widen our commitment to the community. We choose the latter.

We continue to lead the way by providing the opportunity to participate in the provision of adult education and having a variety of interesting, worthwhile courses and activities. Lifelong learning is a principle we support vigorously and the detail in the annual report will outline examples of this.

Other significant work performed this year is ensuring the growth and development of the "Eat and Greet" program, "The Hub Cafe", Hospitality and other pre accredited training for pathways and employment. We are focussed on maintaining and strengthening our partnerships and working relationships with Doncare and Manningham Learns (the alliance of the five local Neighbourhood Houses.) Importantly, also the constant, usually successful, lobbying and writing of submissions for additional funding.

The Committee of Management meets monthly and using The Strategic Plan and Operational Plan, developed by Chris our Manager, provides direction for our organization and assists us to "keep on track". It has been a pleasure to attend meetings and work with a terrific committee. The members are willing to share ideas and give unselfishly of their time and energy. Thank you. Our Treasurer Bryce Normoyle has decided to step down from the committee and I would like to take this opportunity to recognise his contribution of providing time and expertise in overseeing the financial records.

My role has been made easy by all the hard work that has been done by Chris our Manager and by our Program Co-ordinator Sandra, and the many wonderful volunteers. This strong team works tirelessly to ensure the centre remains a welcoming, efficient and caring environment. Thank you all sincerely for your time and dedication.

As I conclude my report I realise what an honour and privilege it has been to be President of the committee. Thank you for attending and supporting this wonderful organization.

HEATHER WARING

President

Committee of Management

President	Heather Waring
Vice President	Claudio Sapienza
Treasurer	Bryce Normoyle
Secretary (Public Officer)	Frances Freeman
General Committee	Chris Chay
	Liz Giuliani
	Lesley Siebentritt
Co-opted Member	Tony O'Neill

Living and Learning at Ajani Staff & Contractors

Manager	Chris Mountford
Program Coordinator	Sandra Thurtell
Café Coordinator	Hayden Lowe
Bookkeeper	Jenny Poynter
Accountant	Karla Eldridge & Associates Pty Ltd
Auditor	John Roberts & Associates

Eat and Greet Volunteers

Claudio Sapienza	Rita Ceola
Mary Town	Lesley Siebentritt
Sue Chen	Tang Hon Yue
Liz Giuliani	Tony O'Neill
May Chen	Marie Seneviratne
Lily Ch'ng	

Program, Café and Garden Support

Agnes Zordan	Carolina Radatti	Lillian Esposito
Inee Sims	Phil Barlow	Lyndy Macqueen
Candy Koch	Carlos Martinez	David Finn
Rie Suzuki		



MANAGERS REPORT

The past year has contributed to the growth and development of Living and Learning at Ajani Inc. New programs and activities, the development of the community garden on the Ajani Reserve, the free Kids Carnival at Ajani and the continued growth of the Eat and Greet meal distribution program, has enabled an increasing number of local community members to join in our activities.

The LL@A Program booklet is distributed twice yearly in the local community. This year we have included Doncaster in the distribution for the first time. Over 18,000 brochures are distributed in the Leader twice yearly to Bulleen, Doncaster, Lower Templestowe and parts of Templestowe. As a result clients from Bulleen and Doncaster have joined our programs during the year.

LL@A will continue to build our local community through strengthening the community hub at Ajani. New community development initiatives will be linked to the Hub Café as it provides a welcoming environment for those collecting Eat and Greet meals or gaining more information on services available in Manningham.

Successful funding from Adult, Community and Further Education (ACFE) supported the development of the Community Food Garden on the Ajani reserve which has provided some fresh vegetable produce for the Eat and Greet program. This development has supported the introduction of a new preaccredited training program that provides knowledge and skills in growing vegetables, cooking the garden produce in to meals as well as gaining some experience and knowledge of community development work.

A Manningham Council (MCC) Community Development Grant 2018-19 will support the sustainability of the community garden as a local volunteer engagement strategy as well as continuing to produce food for the Eat and Greet free meal distribution program. Exploration of the opportunity to develop a small orchard as part of the garden will enable the community to share in the experience of growing, eating and cooking with citrus and other fruits essential to a healthy diet.

A Small Grant was obtained from Manningham Council to support the purchase of a new full size fridge for the Hub Café to further secure the distribution of food through the Eat and Greet program. Manningham Business Network (MBN) successfully raised funds for Eat and Greet for the 50% required contribution for this grant, and donated a full sized matching freezer. Donated equipment previously used was greatly appreciated, but we hope the new equipment will assist with managing the electricity used in the storage and distribution of Eat and Greet meals.

The MCC Arts and Culture grant in 2017 enabled the successful free Kids Carnival at Ajani, which provided entertainment and other activities under the big yellow stretch 'big top'. This was attended by 1500 local residents who enjoyed the numerous free entertainment options for young families.

On November 10, 2018 we will host an activity for the youth in Manningham and provide an opportunity for young musicians, bands, dancers and other performers to showcase their talents at the Jam and Jive @ Ajani. Local schools and youth organisations have been approached to spread the word to young people in the Manningham community to ensure this is a great success.

Building partnerships with organisations in Manningham with shared values and priorities is an important part of the community development work undertaken by LL@A. Manningham Learns (the 5 Neighbourhood Houses) continues to gain strength, and in 2018-19 is collaborating with Manningham City Council and the Manningham Business Network to undertake a knowledge and skills needs analysis with micro small businesses. This information will be used by Manningham Learns to develop and offer low cost pre accredited training in business areas in 2019 that will support local residents to gain employment or develop their knowledge and skills to lead to pathways of further study. This project is supported by funding from the Adult Community and Further Education, Capacity and Innovation Grant 10.

This marks the beginning of a new and exciting era for the community with all five Neighbourhood Houses in the municipality working closely together as a stronger agency to meet learners' needs. We share the values of open communication, sustainability, collaboration, optimism, trust, commitment and excellence. The managers of the five partners collaborate closely to build the learning and resilience of each local community. As a strategic alliance, Manningham Learns support the Eat and Greet meal distribution program by collecting produce and other donations at each location in Park Orchards, Wonga Park, Warrandyte and Doncaster East.

Our new partnership with Doncare, supported by a Memorandum of Understanding (MOU) will enable us to continue to work closely together to support the local community in need. By building their confidence, providing meals in times of need, and appropriate training to help find work, we can encourage and assist members of the community to live fulfilling lives without a reliance on welfare. To better support clients in need some training programs will be conducted at Doncare which may also facilitate better engagement with high density housing at Doncaster Hill and Tram Road. Doncare contributes regularly to the Eat and Greet meals through donations and the provision of donated ingredients used in the meal preparation. Eat and Greet has distributed over 3,500 meals to over 300 clients since it commenced in 2017.

Throughout 2018-19 LL@A will support Bulleen Heights School through providing space and kitchen use for the delivery of their VCAL program in Hospitality. This is delivered by eFocus on Fridays and provides an opportunity for twelve students from the school to undertake a Certificate II in Hospitality.

Thank you to all the volunteers who have contributed to the success of the programs and activities at Living and Learning at Ajani. This includes those referred by AMES who have contributed to the Café, Eat and Greet and the Community Garden while undertaking their placement at Living and Learning at Ajani; the chefs, cooks and kitchen hands who produce the Eat and Greet meals every Monday morning, and the Committee of Management who provide leadership and support for the staff of Living and Learning at Ajani Inc.

**Manningham
Learns** 


eat&greet
@ Ajani



Programs and Activities Sandra Thurtell, Program Coordinator

Adult Community and Further Education (ACFE) Pre-accredited

An increase in hours of pre-accredited training funding was obtained for 2017 through the Adult, Community and Further Education Board by the Department of Education and Early Childhood Development. This was used to provide pre-accredited training at a reduced cost to participants in Job Skills with a professional Career's Counsellor, Digital Literacy, Café and Kitchen Skills levels 1 and 2 and as an addition in 2018, Community Gardening.

As a Learn Local organisation, funded through Adult, Community and Further Education (ACFE) we will be able to work in partnership with other community houses in our Region. It was this registration that enabled us to apply for a Capacity and Innovation Grant at the end of 2014 that has provided significant funding to support the establishment of the Community Hub and the Community Hub Café at Ajani. As a registered Learn Local provider, Living and Learning at Ajani Inc will be able to apply for grants that may be offered in the future to explore and develop new programs resulting from the Community Hub partnerships that have been established.

As a Learn Local provider we can utilise the joint marketing initiatives developed by ACFE and use the Learn Local brand which will attract participants to our programs.

Parents and Children

The Children's Party Room continues to be a very popular introduction to community activities at Living and Learning at Ajani. The room is made available for parties for children not yet attending school, on Saturdays and has been successful in encouraging young parents to explore the facilities and the programs offered at their local community house. We have developed workshop materials, games and other activities to assist parents to conduct children's games and activities themselves to help them reduce the costs associated with children's parties. New Kids' Cartoon classes for 7+ and 13+ were introduced and the 13+ class was very popular.

Playgroups

Our coordinated play groups have changed slightly with playgroups now offered on Tuesday and Thursday mornings and a new Monday Structured Playgroup in Term 3, 2018 beginning. These provide a structured session for young children as well as a social and learning activity for their family, grandparents or carers. Access Health and Community still provides parents with an opportunity to discuss any concerns they may have with the development of their children with health professionals. We have also had a visit from Carrington Health providing free dental check-ups for all playgroup children in August. Thank you to all of our Playgroup Supervisors for the hard work they put into the planning of the sessions.

On Wednesdays our playgroup room will be used by Manningham Maternal & Child Health (MCH) for an ongoing playgroup they run via referral from the MCH enhanced nurse. The enhanced nurse attends the playgroup each week to assist the parents with any problems they may have and the playgroup coordinator runs activities and music and story times with the parents/carers and children.

Changes to program delivery with NDIS

The **Afternoon Social Program** (ASP) has ceased after many years in operation here, first as BATCH and then as Living & Learning @ Ajani.

LL@A has developed other programs and activities that are offered in the after school time frame that will enable those with disabilities to develop their social and life skills further. We offered a Disco in December 2017 to celebrate the end of the year and to encourage participation in healthy living, life skills and social activities in 2018.

Everybody Dance/Workout

This popular program provides a fun and social dance workshop for young people with a disability and assists them to develop greater co-ordination and self-confidence while enjoying music and rhythm. In Term 3, 2018 the program had a name change to Everybody Dance/Workout and an additional trained disability worker joined the program to assist the tutor.

Cooking for Independence – Life Skills Program

These have continued on during 2018 and provide opportunities for senior students from Bulleen Heights School to participate in a fee for service program in basic cooking skills. Our evening program that is offered for young adults with disabilities who may be moving to independent living, and are seeking skills in basic meal preparation has finished after 2 years of success. If there is a need in the future for the program, it can be easily restarted.

Computers

Some new exciting programs offered to engage home businesses are Web Design for Home Business with Wix and Social Media & Networking for small businesses. ACFE funded programs continue with Digital Skills for Employment and Job Skills with a professional careers Counsellor. We also offer NBN – how to choose the right NBN provider, Smart Phones & tablets and Gumtree & eBay – Learn how to sell. Thank you once again to our tutor and computer guru Scott Moran for continuing to support the technology requirements of the office and staff.

Food and Cooking Programs

New activities will include Barista Basics with our Café Supervisor, Hayden Lowe, a new Chef for Café Skills Level 1 on Wednesdays and Cheese Making continuing on through the year on Saturdays.

General Interest

Safe Food Handling continues to support the operation of the Hub Café and to ensure all staff, clients and volunteers have gained their Food Handling Certificate after completing the course online, with a practical component in the kitchen. This has been offered several times during the year and provides an opportunity for new community members to engage with our program.

We have introduced Handyperson Workshops, Introduction to Public Speaking, Earthcraft (Permaculture) Workshops and a Social Group and are gathering interest for a Bridge Group in response to a need in the community. A chess group will be offered as the year progresses.

Health Exercise and Wellbeing

Popular programs include various Yoga sessions, Ballroom Dancing, Live Fit for Men and Ajani Active Older Adults, Easy Older Adults, and Social Older Adults (previously Strong People Stay Young) day and evening and our Walking Group. Tai Chi has gone from strength to strength and is now one of our more popular programs.

New programs are being developed to encourage greater participation in exercise programs tailored to the needs of individuals in a fun way and supported by qualified fitness instructors. New programs being offered include Meditation and a daytime and evening Exercise Circuit course.



HUB CAFÉ

The Community Hub @ Ajani brings together a range of services available within Manningham in one central location, located closer to residents in Bulleen and Lower Templestowe.

Our Hub Café continues to provide training and experience to AMES volunteers who learn about food safety, customer service and cooking skills during the time they are with us at LL@A. These volunteers have a wealth of knowledge and experience which they share with us as we support them to develop their confidence and skills for future employment. Hayden Lowe, the café coordinator is to be congratulated for the way in which he works with all the AMES clients and makes them feel so welcome. We look forward to continuing this very successful initiative in the future with AMES volunteers who can contribute to and gain experience from the Hub Café, Eat and Greet and the Community Garden initiative.

Pre-accredited hospitality and café training has supported participants to develop skills required to participate in the effective operation of a café, and includes food safety, barista coffee making, customer service and kitchen operations in a realistic environment. Unintended training also occurs in communication skills, English language development, builds clients' confidence and supports the individual's employment search and interview skills.

The Hub Café supports community members who obtain meals provided by the Eat and Greet program. The Café volunteers and the coordinator Hayden Lowe are to be congratulated for the welcoming way in which they work with the many Eat and Greet clients. The Cafe provides a meeting place for many people using the facilities at Ajani, including those who walk their dogs on the oval or who participate in activities in the Ajani Centre and Community Hall.

Bulleen Heights School, senior campus has found the Café to be an ideal location to bring small groups of students to socialise, practice communication and numerical skills in a realistic, safe and supportive environment.

It is our intention to continue to build the Hub Café as the centre point for the community development work we undertake in Manningham in the future.



COMMUNITY GARDEN

Construction of the community garden began in late October 2017 with participants from AMES, local volunteers and staff. By the beginning of November, the community garden had 3 main garden beds and a half size bed containing a bird bath and herbs. The first season was a great success with the produce contributing towards the Eat & Greet program. The remainder of the garden beds were built in time for the 2018 winter crop and the garden area now consists of 6 garden beds.

The new Adult Community & Further Education pre-accredited training program which focused on the areas of Horticulture, Hospitality and Community Development was successfully delivered this year and is planned to occur again in October 2018.

The learning process for both staff and participants in the community garden has been significant in a number of ways. Feedback from LL@A surveys revealed that many of the AMES clients noticed improvements in their employability skills whilst working in the garden. This includes building confidence and improving skills in teamwork and decision making. LL@A has also documented successful gardening methods from the community gardening experience including companion planting ideas, food security methods and designing our own cabbage moth decoys. Making small packets of the 'moth decoy' available in the café will provide a means of raising some funds for the garden through donations.

The community garden is currently producing winter vegetables, companion herbs and flowers. Participants have also been raising seeds so we have our own plants for the garden beds. Excess of seedlings are also offered to our community for a small donation to the garden.

All local residents are welcome to join the community garden team. A big thank you to all the volunteers for their valuable contribution to the community garden: Candy Koch, Carlos Martinez, David Finn and Rie Suzuki.



Community Services at Living and Learning at Ajani

Tax Help a free community service is offered each year with the help of volunteers who are trained, accredited and supported by the Australian Taxation Office (ATO). The community are offered a free and confidential service to help complete individual tax returns. It is available to students, seniors, low income earners and we thank Myrna Manton for providing excellent tax help at Living and Learning at Ajani for the last 5 years.

The **International Women's Group** provides participants with opportunities to develop a variety of new skills, listen to interesting speakers and enjoy socialising in a friendly environment. Thanks to Carolina Radatti, and others from the group, for their generous assistance in supporting the participants with the weekly activities.

The **University of the Third Age (U3A)** has continued with the use of facilitates for their regular book group.

Australian Sewing Guild

This group meets once a month to sew, swap ideas and help each other with fitting and sewing techniques. Devoting the day to dressmaking is a great way to make friends.

Coloured Threads Knitting Group

Meets monthly to share ideas, provide assistance to others and enjoy the craft of knitting in a relaxed and informal group.

Eastern Community Legal Centre provides regular appointments with a Solicitor at Living and Learning @ Ajani.

Probus has regular monthly meeting of the Financial Group at Living and Learning @ Ajani.

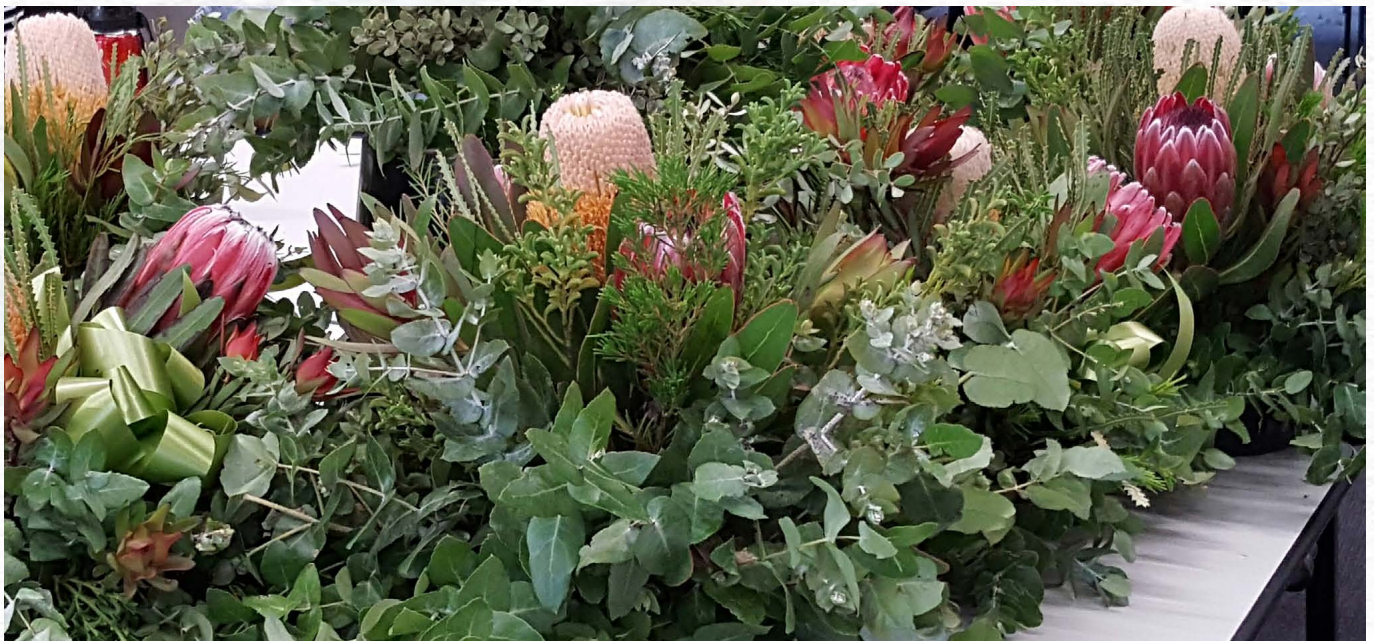
Patronata Services meet with clients from the local Italian community on a regular basis at Living and Learning at Ajani.

City Life Church continues to utilise all spaces within LL@A for regular church and Sunday school activities.



FINANCIAL REPORTS
Year Ended June 30th 2018







LIVING AND LEARNING AT AJANI INC.

Statement by Members of the Committee of Management

For the year ended 30 June 2018

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies.

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated have been adopted in the preparation of this financial report.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of Living and Learning at Ajani Inc as at 30 June 2017 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Heather Waring, President

Heather A. Waring

Frances Freeman, Vice President

Frances Freeman

LIVING AND LEARNING AT AJANI INC

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LIVING AND LEARNING AT AJANI INC

PROFIT & LOSS STATEMENT

FOR THE YEAR ENDED 30 JUNE 2018

	2018	2017
	\$	\$
INCOME		
Grants		
Grants (State) Operating Recur	126,810.01	171,535.45
Grants (Local) Operating Recur	66,866.36	62,409.09
Grants (Local) Operating Non-Recur	25,425.00	2,977.00
Other Grants	83,083.34	68,072.70
Fundraising & Donations		
Fundraising & Donations	5,910.90	623.74
Fees & Charges		
Fees/Charges Restricted ASP	1,440.00	4,245.00
Fees/Charges Unrestricted GST	7,599.97	8,054.98
Fees/Charges Unrestricted NT	73,381.70	70,115.96
Fees/Charges Groups	184.00	-
Serv & Delivery Income	33,963.10	31,314.30
Other income		
Miscellaneous Income	-	1,000.00
Interest Income	2,699.49	2,737.31
Recoupments	-	69.82
Hub Café Income	19,587.35	17,042.00
TOTAL INCOME	<u>446,951.22</u>	<u>440,197.35</u>
EXPENDITURE		
Accounting Fees	6,999.96	7,645.42
Advertising/Promotions	3,226.24	2,446.75
Promotion - Brochures	8,285.00	9,485.00
Agency Temp Staff	1,213.44	1,861.25
Assets Purchased	-	-
Auditing Fee	1,100.00	1,100.00
Bank Charges	1,204.51	1,114.47
Bad Debts & Refunds	-	30.00
Board/Governance - Meetings	569.05	609.50
Board/Governance - Expenses	-	294.14
Cleaning & Pest Control	9,287.34	11,218.86
Activities/Excursions	11,534.81	7,873.16
Contract Tutor Fees	33,948.63	33,084.65
Specialist Support Fees	-	157.45
Client Support Consumables	5,814.10	5,415.90
Client Support Consumables - Food	19,316.63	20,355.17
Client Support Equipment	3,740.74	7,940.05

	2018	2017
	\$	\$
Computer Software	2,286.69	3,240.41
Computer Maintenance Contract	2,672.38	2,298.19
Depreciation	619.00	698.00
Computer Depreciation	315.00	638.00
Donations	970.62	129.45
Fees & Permits - Police Checks	89.90	267.80
Fees & Permits - Other	621.63	710.00
Health & Safety	-	105.21
Insurance	3,170.67	1,459.67
Meeting Expenses	36.65	188.19
Membership Fees Paid	1,432.73	1,345.85
Postage	287.60	380.46
Printing & Stationery	6,998.93	4,500.38
Publications/Info Resources	316.36	-
Office Furniture	-	1,250.81
Rent	2,474.64	2,896.69
Repairs & Maintenance	1,554.61	7,550.19
Salaries & Wages Expenses		
S & W Superannuation	23,589.14	19,359.58
Work Cover	2,433.95	2,923.45
S & W Salaries & Wages	283,297.09	237,489.52
Security	700.40	972.40
Staff Amenities	585.07	503.96
Phone/Fax/Internet Charges	3,633.12	3,227.44
Training & Development Staff	2,422.09	2,432.67
Travel & Accommodation Staff	-	158.48
Services		
Utilities - Gas/Elec/Water	6,824.86	4,286.10
Volunteer Costs	-	-
Volunteer Professional Development	-	90.00
TOTAL EXPENSES	453,573.58	409,734.67
OPERATING PROFIT/(DEFICIT)	(6,622.36)	30,462.68
Other Income		
Write Back Outstanding Cheques C/Wealth		
Other Expenses		
Write back Outstanding Deposits C/Wealth		-
<u>Net Profit/(Deficit) for year</u>	<u>(6,622.36)</u>	<u>30,462.68</u>

LIVING AND LEARNING AT AJANI INC

BALANCE SHEET

AS AT 30 JUNE 2018

	2018	2017
	\$	\$
ASSETS		
Cash on Hand		
Bendigo Bank - Operational A/C	111,000.85	78,232.88
Bendigo Bank - Debit Card A/C	4,115.32	2,759.94
ING Hub Café Project A/C - 7482	26,282.14	25,908.97
<u>Total Cash on Hand</u>	<u>141,398.31</u>	<u>106,901.79</u>
Investments		
Term Deposit - Bendigo Bank 2501	25,538.35	24,991.77
Term Deposit - Bendigo Bank 2502	33,721.77	32,931.42
ING Staff Entitlements	54,859.44	78,870.05
<u>Total Investments</u>	<u>114,119.56</u>	<u>136,793.24</u>
Furniture & Fixtures		
Furniture & Fixtures at cost	1,300.00	1,300.00
Furniture & Fixtures Accum Dep	(1,300.00)	(1,300.00)
Office Furniture at cost	21,865.75	21,865.75
Office Furniture Accum Dep	(14,525.00)	(14,353.00)
Kitchen/Office Refurbishment	12,640.63	12,640.63
Kitchen/Office Refurbishment Accum Dep	(10,670.00)	(10,223.00)
Computers at cost	14,480.58	14,480.58
Software at cost	990.00	990.00
Computers Accum Depr	(19,058.00)	(18,743.00)
<u>Total Furniture & Fixtures</u>	<u>5,723.96</u>	<u>6,657.96</u>
<u>TOTAL ASSETS</u>	<u>\$ 261,241.83</u>	<u>\$ 250,352.99</u>

	2018	2017
	\$	\$
LIABILITIES		
Trade Creditor	13,857.07	9,515.40
Acf8 Caif8 Grant for New FY	-	44,000.00
Caif10 - Grant for New Year	54,400.00	
Room Hire for New Year	4,363.64	
Payroll Liabilities		
PAYG With Tax Payable	3,630.20	10,572.20
Employers Superannuation	2,478.79	2,419.44
LSL Provision	13,132.70	13,132.70
Annual Leave Provision	5,161.92	5,161.92
<u>Total Payroll Liabilities</u>	<u>24,403.61</u>	<u>31,286.26</u>
GST Owing		
GST on Sales	9,521.65	4,599.84
GST on Purchases	(2,145.30)	(2,512.02)
<u>Net GST Owing</u>	<u>7,376.35</u>	<u>2,087.82</u>
<u>TOTAL LIABILITIES</u>	<u>104,400.67</u>	<u>86,889.48</u>
<u>NET ASSETS</u>	<u>156,841.16</u>	<u>163,463.51</u>
EQUITY		
Retained Earnings	263,044.48	232,581.79
Historical Balancing (Provisions)	(18,294.62)	(18,294.62)
Current Year Surplus/(Deficit)	(6,622.36)	30,462.68
Provision for unused Grants (HUB)	(81,286.34)	(81,286.34)
<u>TOTAL EQUITY</u>	<u>156,841.16</u>	<u>163,463.51</u>

LIVING AND LEARNING AT AJANI INC

STATEMENT OF CASH FLOW

FOR THE YEAR ENDED 30 JUNE 2018

	2018	2017
	\$	\$
Cash Flows from Operating Activities		
Receipts from Grants	302,184.71	304,994.24
Receipts from Fees & Charges	116,568.77	113,730.24
Receipts from Other Income	28,197.74	21,472.87
Cash Outflows from Operations	(449,482.74)	(407,718.44)
<u>Net cash used in Operating Activities</u>	<u>(2,531.52)</u>	<u>32,478.91</u>
Cash Flow from Investment Activities		
Net Movement - Creditors	4,341.67	591.75
Net Movement - Payroll Liabilities	(6,882.65)	452.42
Net Movement - GST	5,288.53	(4,710.95)
Net Movement - Grant Liabilities	14,763.64	(1,500.00)
Net Movement - Adjustments	(3,156.83)	(680.23)
<u>Net cash provided by Investing Activities</u>	<u>14,354.36</u>	<u>(5,847.01)</u>
Cash Flow from Financing Activities		
<u>Net cash provided by Investing Activities</u>	<u>-</u>	<u>-</u>
Net change in cash flows	11,822.84	26,631.90
Cash at the beginning of the financial year	243,695.03	217,063.13
<u>Cash at the end of the Financial Year</u>	<u>255,517.87</u>	<u>243,695.03</u>

ANNUAL CERTIFICATION

INDEPENDENT AUDITOR'S REPORT TO THE DEPARTMENT OF HUMAN SERVICES IN RESPECT OF LIVING AND LEARNING AT AJANI INC

SCOPE

We have audited the accompanying financial statements, being a special purpose financial report, of LIVING AND LEARNING AT AJANI INC which comprises the Income and Expenditure (Profit and Loss) Statement, Statement of Cash Flows and Balance Sheet of the year ended 30th June 2018.

The organization's management is responsible for the preparation and presentation of the Financial Statements and information they contain. The management's responsibilities also includes such internal controls as the management determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

The Financial Statement have been prepared for the Committee of Management to show accountability for grants received and not for any purpose other than that for which it was prepared. We have conducted an independent audit of the statements in order to express an opinion on them as required by the Committee Management.

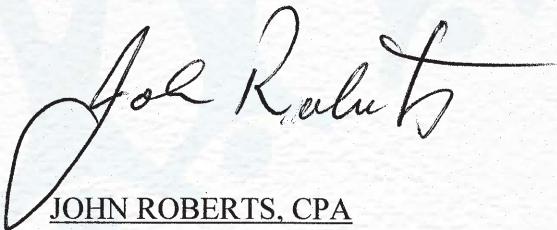
Our Audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the Financial Statements are free of material misstatement. Our procedures include examination, on a test basis, of evidence supporting the amounts disclosed in the Financial Statements. These procedures have been undertaken to form an opinion as to whether, in all material respects, the statements presented fairly.

The audit opinion expressed in this report has been on the above basis.

AUDIT OPINION

In our opinion, the attached Financial Statements of LIVING AND LEARNING AT AJANI INC:

1. Present fairly the transactions for the year ending 30th June 2018 of Living and Learning at Ajani Inc by the Committee Management, and
2. Have been extracted from the financial records of Living and Learning at Ajani Inc which has been prepared on the basis of accounting policies consistent with applicable Australian Accounting Standards.



JOHN ROBERTS, CPA
Date: 25 July 2018



**LIVING &
LEARNING
@ AJANI**

**Manningham
Learns** 

Our Location

Melways Ref 32 K7



Living & Learning @ Ajani
2/284 Thompsons Road
Lower Templestowe 3107

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fax. 9850 3030
email. office@livelearnajani.org.au
www.livelearnajani.org.au

Office Hours:
Monday – Thursday
9.30am – 4.30pm
Friday
9.30am – 1.00pm



**Like us on Facebook at
Living & Learning @ Ajani**



Living & Learning @ Ajani Inc. (formerly Bulleen & Templestowe Community House) is grateful for the support and funding from Manningham City Council (MCC), the Department of Health and Human Services and the Department of Education and Training.

As a registered ACFE provider, some funding is received from the State Government of Victoria to conduct specified programs as a Learn Local education provider.



Health
and Human
Services